

Follow Up Courses / Workshops

An 'Introduction to Project Management' course or workshop can be supported by further training in a range of related topics



People – *topics that focus on the interplay between members of the project team*

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| Team Dynamics | Difference between a team and a group Life Cycle of a team Team 'Health' |
| Motivations | Understanding what you bring to the work And what the work brings out in you How it affects your work The role of inspiration in the workplace |
| Norms and Values | What do they do to the organisation? How do we influence them? How do we maintain the ones we want to keep? |
| Conflict Resolution | What is conflict? Recognising and valuing difference Win / Win scenarios – assertiveness techniques Identifying warning signs – the path to conflict Improving communication / listening skills |

Systems & Cultures – *topics that help us understand the organisational context of our work*

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| Time Management | Holding effective meetings – delegation, chairing Briefings v meetings Setting meaningful agendas |
| Organisational Cultures | How does your organisation work? How does power, responsibility and communication flow in your organisation? |
| In-depth Project Management Topics and Techniques | Evaluation – what are we measuring, when and why? Projects often seek to change something about the status quo – how do we keep everyone on board? |

My approach to learning and training delivery ...

Project management can be a 'dry' subject so I like to divide the subject up into small chunks. With each chunk the learning approach is the same: we learn about it, apply it (through a small practical or group exercise to help understand it), then reflect on it, by taking a few moments to write up our immediate impressions / thoughts into a *Learning Log*. Then we move on to the next chunk. You can mix and match the above topics to customise the type of follow up workshop(s) that will suit your organisation or team.